Making a Payment Through the Client Portal

1. Log into the application at https://app.therabill.com/login/ and enter your **username** and **password**.
2. Click on the **Filing** tab. In the **Invoices** section, review the statement balance. Record the balance due for reference later.
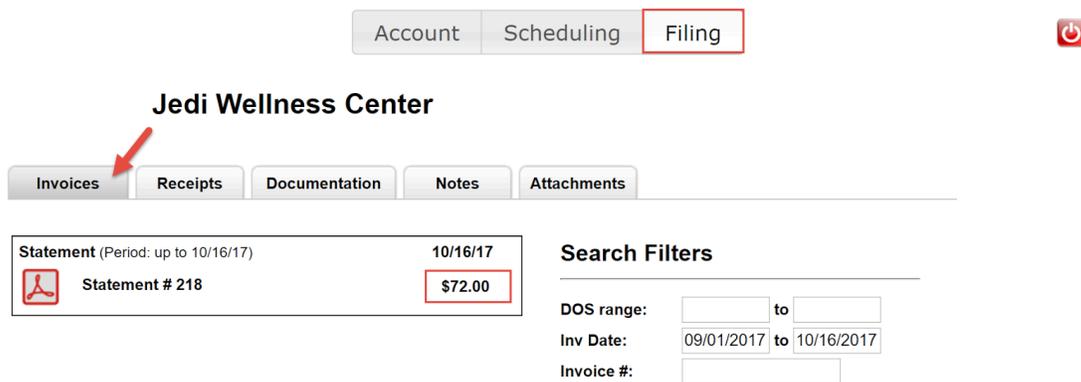
3. Click on the **Account** tab and select **Make Payment**.
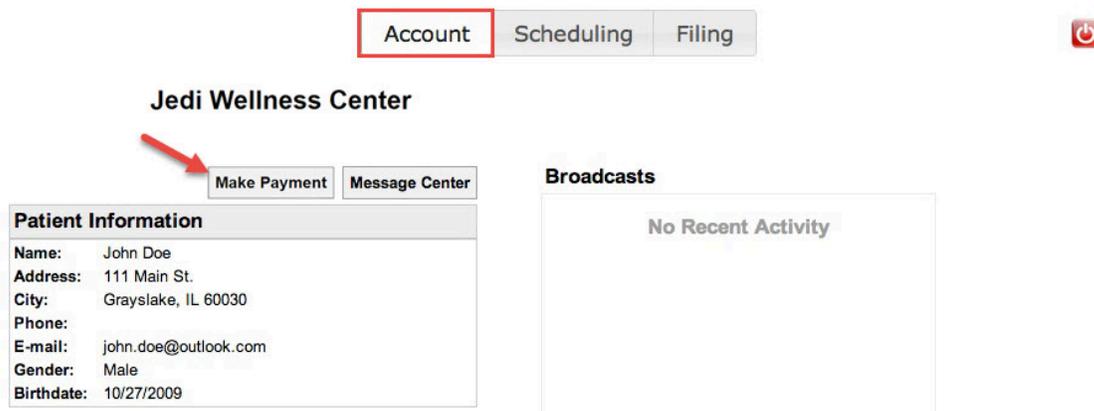
4. In the pop-up window, enter the **Card Holder Information** and **Payment amount**. Input Credit Card information, then click **Process Transaction** to complete the payment.

5. Once the payment has been processed, the clinic will receive an email stating that your credit card payment has been posted.